



Organization or Agency: **International Organization for Migration (IOM)**  
Position Title: **Assessment Enumerator**  
Organizational Unit: **Returns and Recovery Unit**  
Duty Station: **Kirkuk – Iraq**  
Type of Contract: **Sub-Contracting (Stars & Orbit)**  
Grade: **Equivalent to G4**  
Duration of Appointment: **Six (6) months with the possibility of extension**  
Closing Date: **February 27, 2019**  
Reference Code: **SVN2019/IRQ/049**

***IOM is committed to a diverse and inclusive environment. Applications from qualified female candidates are especially encouraged as well as the internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, internal candidates are considered as first-tier candidates.***

#### **Context:**

Under the general guidance of Senior Emergency Coordinator/Head of Programmes, head of the returns and recovery unit, and the administrative supervision of head of Kirkuk sub office, overall supervision of the research officer and the Assessment Enumerator will report directly to the Assessment Team Leader, in close coordination with the Return and Recovery Programme coordinator for the North West region. The incumbent will be responsible for the following duties:

#### **Core Functions / Responsibilities:**

1. Visit assessment locations and where necessary select appropriate Key Informants and households according to relevant assessment methodology.
2. Conduct interviews using appropriate assessment tools ensuring completeness and consistency of collected information.
3. Complete questionnaires through digital devices and applications such as ODK.
4. Review data collected after fieldwork before submitting to Team Leader.
5. Undertake structured/semi-structured observation and fill in appropriate forms.
6. Participate and actively contribute to data review workshops, inputting field knowledge into the data analysis.
7. Contribute to the analysis and presentation of findings during data review workshops and research dissemination events.
8. Actively contribute to the drafting and revision of data collection tools and sample selection, based on the research criteria and on knowledge of the areas and population groups under study.
9. Identify and provide an account of challenges faced in obtaining data during assessments and any other challenges encountered for onward development of tools and methodology.

10. Any other duties as required.

**Education, experience and competencies:**

- Bachelor's degree in Social Science (Economics, Statistics, International Relations, Political Sciences) or a related field from an accredited academic institution with 2 years of relevant professional experience in research-related to data collection.
- Experience in data collection (qualitative and/or quantitative) in the field is an asset

**Language:**

- Excellent command of English and working knowledge of Arabic/Kurdish.
- Any other language is an asset.

**How to apply:**

Interested candidates are invited to submit their applications via a link:

<http://www.iomiraq.net/vacancies/assessment-enumerator-1>

In order for an application to be considered valid, IOM only accepts online profiles duly completed. Only shortlisted candidates will be contacted.

**Posting period:**

From: 13.02.2019 to 27.02.2019